

MEETING MINUTES

Name of Foundation: Renaissance Charter School, Inc.

Board Meeting: January 9, 2014

School(s):

Duval Charter School at Arlington	Renaissance Charter Middle School
Duval Charter School at Bay Meadows	Renaissance Charter School at Chickasaw Trail
Duval Charter High School	Renaissance Charter School at Cooper City
Duval Charter School at Westside	Renaissance Charter School at Coral Springs
Governors Charter Academy	Renaissance Charter School at Hunters Creek
Hollywood Academy of Arts & Sciences	Renaissance Charter School at Palms West
Hollywood Academy of Arts & Sciences MS	Renaissance Charter School at Plantation
iVirtual League Academy	Renaissance Charter School at Poinciana
Keys Gate Charter High School	Renaissance Charter School at St Lucie
North Broward Academy of Excellence	Renaissance Charter School at Summit
North Broward Academy of Excellence MS	Renaissance Charter School at Tradition
Renaissance Charter School	Renaissance Charter School at University
	Renaissance Charter School at West Palm Beach

The minutes of Sunshine Law meetings need not be verbatim transcripts of the meeting. These minutes are a brief summary of the events of the meeting.

Date:	Start	End	Next Meeting:	Next time:	Prepared by:
01.09.2014	10:02 AM	10:02 AM	02.07.2014	11:30AM	M. Schrader
Meeting Location:					
Duval Charter School at Baymeadows, 7510 Baymeadows Way, Jacksonville, FL 32256					
Attended by:					
BOARD MEMBERS Ken Haiko, Chairman Dennis Clark, Vice Chairman Thomas Wheeler, Director Peggy Wells, Treasurer Absent: John O'Brien, Director			OTHER ATTENDEES: Melissa Schrader, Governing Board Coordinator, CSUSA April Williams, Regional Director David McKnight, Regional Director Dr. Meredith Ross, Education Data Analyst, CSUSA Dr. Ashlee Wood, Principal, iVLA Michelle Thompson, Principal in Training, DCSA Amy Reynolds, Asst. Principal, DCSA Teresa Brown, Principal, DCSB, DCHS Jennifer Whitford, Principal, DCSW Adriane Peters, Principal, GOV Donte Fulton-Collins, Principal, HAAS & HAASMS Rachel Freitag, Principal, iVirtual Dianna Sierra, Asst. Principal, NBAE & NBAEMS Ana Cordal, RECS & RMCS Nate Mariano, Principal, CHIC Daniel Verdier, Principal, COOP Mark Hage, Principal, RCSCS Vanessa Suarez, Principal, HUNT Sharon Brannon, Principal, PALM Lori Butler, Principal, RCSP Jodi Evans, Principal, POIN Chandra Glenn-Phillips, Principal, RCSSL Arelis Cardona-Hilaire, Principal, SUMM Stacy Schmidt, Principal, TRAD LaShonda White, Principal, UNIV Donna Paolini, Principal, WEST Corinne Baez, Principal, KGCHS Heather Escott, Regional Curriculum Specialist, CSUSA Shanita Roper, District Staff Anita Smith, Supervisor District Staff Gina Knight, District Staff Dena Pantazi, Parent, DCSB		

CALL TO ORDER

Pursuant to public notice, the meeting commenced at 10:02 a.m. with a Call to Order by Chairman Haiko. Roll call was taken and quorum was established.

I. ADMINISTRATIVE

Approval of Minutes from November 8, 2013

- Chairman Haiko asked the Board to review the minutes from November 8, 2013 and note any changes. The minutes stand.

ACTION: Motion made by Mr. Clark with a second by Mr. Wheeler to approve the Minutes from November 8, 2013. The motion was approved 4-0 (1 absent).

II. FINANCE

- No Financials this month.

III. OLD BUSINESS

School Grade Comparisons 2012-2013

- Dr. Ross reported the revised School Grade Comparisons: 2012-2013 as requested by the Board at the November 8, 2013 meeting.
- Dr. Ross reviewed the school grade comparisons from the four to five closest schools to a RECS governed schools.
- The board thanked her for the revised report.

IV. NEW BUSINESS

Benchmark II Results

- Ms. Johnsen reviewed the Benchmark I results from the September Administration of the Discovery Education Benchmark Assessments for RECS, COOP, DCSB, HAAS, NBAE, RCSCS, UNIV, HAASM, TRAD, DCHS, HUNT, PALM, RCSSL, NBAEM, RCSP, RMCS, POIN, GOV, CHIC, WEST, DCSW, SUMM, KGCHS and DCSA.

Education Team Update

- Dr. Ashlee Wood discussed what CSUSA is doing as a management company to help improve the under-performing schools (schools with a grade of C or below).
- Dr. Wood stated that there have been extra "flash reports" for the Executive Team to track enrollment, any staffing fluctuations, etc.
- Dr. Wood stated that the curriculum specialists are targeting schools in need of extra QUEST visits and walk-throughs.
- Dr. Wood stated that there have been an increase of new teacher inductions to include current teachers as well as the Principal's Institute.
- Dr. Wood reviewed the QUEST visit School Shout Outs and Opportunities for Growth during recent QUEST visits to RCSP, TRAD, PALM, HUNT, DCSW and POIN.
- The Board thanked her for her reports.

New School Handbook Approval

- Ms. Schrader informed the board that the 2013-2014 Renaissance Charter School at Summit's Faculty Handbook needs to be reviewed and approved.

- The Board reviewed the 2013-2014 Renaissance Charter School at Summit's Faculty Handbook.

ACTION: Motion made by Mr. Clark with a second by Mr. Wheeler to approve the 2013-2014 Renaissance Charter School at Summit's Faculty Handbook . The motion was approved 4-0 (1 absent).

Orange County LGC Board Establishment and Board Member Approvals

- Ms. Schrader informed the Board that per Orange County District requirements, a Local Governing Council needs to be established for HUNT and CHIK and prospective LGC Board Members to be approved.
- The Board reviewed the Biographies for the Orange County Local School Governing Council including Valerie Pendergrass, Jessica Mercado, Ileana Prestol, Tom Hankinson and Eve Karamat.

ACTION: Motion made by Ms. Wells with a second by Mr. Clark to authorize establish the Orange County Local Governing Council and approve the above mentioned Board Members. The motion was approved 4-0 (1 absent).

Charter Renewal Approval for RCSSL

- Mr. Haiko informed the Board that it was brought to his attention that the RCSSL needs to renew their charter.

ACTION: Motion made by Mr. Wheeler with a second by Ms. Wells to authorize CSUSA to submit to the school district a charter extension. The motion was approved 4-0 (1 absent).

ESOL / Out of Field Waivers / Agreement to Earn Forms

- Ms. Schrader read the names of the teachers who are currently teaching out of field / ESOL / Agreement to Earn Forms for approval including: Mara Ann Anglen, Pauline Ebanks, Oliva Elias, Natasha Feurtado, Shari Haber, Mary Lubbers, Katie Mott, Meagan Parkerson, Ashley Pruitt, Laura Seiss, Randi Wertheimer, Marlene Alvarez, Elizabeth Ruefer-Nease, Tanya Bongiovanni, Jamilez Marrero, Samantha Demro, Elizabeth Young, Stephanie Sutkowy, Tanisha Howell, Jessica Schon, Betty Berrios, Stephanie Champion, Andreina Ledezma, Amanda Perri, Joanna Carlisle, John Smoot, Lauren Hilliard, Andrew DeGiacomo, Ana Ramos, James Hawk, Nate Mariano, Lorna Gardon, Bryan Wright, Chad Carlson, Wendy Setzer, Omar Zelaya, Cindybet Perez, Jessica Rosario, Angela Nelson, Frederica Bailey, Ann Sentiff, Ashley Nelson, Krystal Kearney, Theresa Morris, Christina Del Rio, Ken Matthyse, Quiqang Chen Victoria Peliccia, Maria Alonso-Sierra, Betsy Cedeno, Sabrina Edwards, Florence Eginton, Virginia Mantilla, Aurelia McDuffie, Karen McGrath, Wendy McKenzie, Jessica Morales, Christina Octive, Amy Brown.

ACTION: Motion made by Mr. Wheeler with a second by Ms. Wells to approve the ESOL, Out of Field Waivers and Agreement to Earn forms. The motion was approved 4-0 (1 absent).

V. SCHOOL REPORTS

Mr. Haiko informed the meeting attendees that the Board would like to hear from approximately one-third (1/3) of the schools per meeting beginning with the schools that are underperforming with a school grade of a C or below. Mr. Haiko also stated he would like to hear an Action Plan from each school at a C or below as to how the school plans on improving student learning and the school grade. Mr. Haiko also requested this progress report from the underperforming schools for each upcoming meeting.

Duval Charter School at Baymeadows

- Principal, Teresa Brown reported current enrollment to the Board.
- Principal Brown reported the recent leadership training and leading edge update.
- Principal Brown reported significant school, PTO and community activities.

Duval Charter High School

- Principal, Teresa Brown reported current enrollment to the Board.
- Principal Brown reported the recent leadership training and leading edge update.
- Principal Brown reported significant school, PTO and community activities.

Duval Charter School at Westside

- Principal, Jennifer Whitford reported current enrollment to the Board.
- Principal Whitford reported the recent leadership training and leading edge update.
- Principal Whitford reported significant school, PTO and community activities.

Renaissance Charter School at Hunters Creek

- Principal, Vanessa Suarez reported current enrollment to the Board.
- Principal Suarez reported the recent leadership training and leading edge update.
- Principal Suarez reported significant school, PTO and community activities.

Renaissance Charter School at Palms West

- Principal, Sharon Brannon reported current enrollment to the Board.
- Principal Brannon reported the recent leadership training and leading edge update.
- Principal Brannon reported significant school, PTO and community activities.

Renaissance Charter School at Summit

- Principal, Arelis Cardona-Hilaire reported current enrollment to the Board.
- Principal Cardona-Hilaire reported the recent leadership training and leading edge update.
- Principal Cardona-Hilaire reported significant school, PTO and community activities.

Renaissance Charter School at Tradition

- Principal, Stacy Schmit reported current enrollment to the Board.
- Principal Schmit reported the recent leadership training and leading edge update.

- Principal Schmit reported significant school, PTO and community activities.

Renaissance Charter School at West Palm Beach

- Principal, Teresa Brown reported current enrollment to the Board.
- Principal Brown reported the recent leadership training and leading edge update.
- Principal Brown reported significant school, PTO and community activities.

- Chairman Haiko thanked all the principals who gave reports.

- Chairman Haiko thanked the remaining principals who supplied the meeting packet with their monthly school report and asked the Board members if they had any questions or comments. None heard.

VI. OPEN FORUM


- Chairman Haiko gave opportunity for anyone attending the meeting to make an announcement for Open Forum.
- David McKnight, Regional Director, CSUSA informed the Board that the Miami-Dade District requested that CSUSA amend the language in item 1F and the closing paragraph in the Parent Contract for all CSUSA schools in Miami-Dade county including RECS, RMCS and KGCHS.

ACTION: Motion made by Mr. Clark with a second by Mr. Wheeler to approve the language changes as stated above to the Miami-Dade Parent Contract for RECS, RMCS, KGCHS. The motion was approved 4-0 (1 absent).

- Duval District employees, Anita Smith, Gina Knight and Shanita Roper thanked the Board for the invitation to attend the meeting. The Board thanked them all for attending.

VII. ADJOURNMENT

ACTION: Motion made by Mr. Clark with a second by Mr. Wheeler to adjourn the January 9, 2014 Renaissance Charter School, Inc. Governing Board meeting. The motion was approved 4-0 (1 absent).



Ken Haiko, Chairman

Date: 2-7-14